

Pack 204 Assistant Cubmaster – Advancement Annual Schedule



September – June

1. Prior to the month's Pack meeting,
 - a) Collect all advancement reports from the Den Leaders
 - b) Complete the appropriate advancement paperwork and purchase the awards from the Scout Shop.
 - c) Ready the awards (by Den) to be presented at the Pack meeting. (takes approx 1 hour)
2. At the Pack meeting, assist the Cubmaster in the presentation of the awards.
3. Track the Pack membership and maintain accurate records on the awards earned/awarded by Cub.

Note: Historically, the Pack has not presented awards at the Pack meetings held at Skateville and Grand Slam. We have sometimes done advancement ceremonies at the Pinewood Derby Pack meeting. We have done advancement awards at the Pack picnic in early June. And, the first meeting in September is an important time to present all of the awards earned over the summer.

April and May

1. Work with the Den Leaders to support the goal of having every Cub earn their rank.

July - August

1. None

Key Details

- Tiger, Bobcat, Wolf, Bear, Webelos and Arrow of Light awards require a BSA Advancement Report form to be completed and turned-in at time of purchase.
- If Pack 204 continues to meet our Friends of Scouting fundraising goals, we receive the Tiger, Bobcat, Wolf, Bear, Webelos and Arrow of Light awards for free. The Pack pays for all other awards and award supplies. This has been handed under a reimbursement arrangement between the Advancement Coordinator and the Treasurer.
- The World Conservation Awards and most of the special activity awards require that special paperwork be completed in order to obtain the awards. **You should be familiar with the additional information required to complete these awards** and you will, most likely, have to help educate the Den Leaders in providing this info.
- You will need to be familiar with ScoutTrack and using it
- You will need to keep yourself up-to-date with the Pack roster. This is available through ScoutTrack and working in conjunction with the Pack Committee Chair.
- The pocket certificates (purchased from the Scout Shop) that correspond with the awards are important for the Tiger, Bobcat, Wolf, Bear, Webelos and Arrow of Light awards. They are also handy for helping organize the presentation of the Arrow Points and the Webelos pins. We have not used them for the Sports & Academics awards.
- Once you have received notification of the awards for the month, build yourself a shopping list so that you are well organized when you go into the Scout Shop.
- Provide a final copy of the awards list, by boy and den, to the newsletter coordinator and Cubmaster.