

Guidelines 2000-2001

GRANTS & FELLOWSHIPS

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ABOUT THE Alabama State Council on the Arts

MISSION STATEMENT

The mission of the Alabama State Council on the Arts is to promote Alabama's diverse and rich artistic resources while highlighting excellence and educational experiences.

THE AGENCY

The Alabama State Council on the Arts is the official state agency for the support and development of the arts in Alabama. It was established in 1966 by an act of the Alabama Legislature. The agency supports not-for-profit arts organizations, schools, colleges, units of local government, non-profit organizations programming in the arts for the general public, and individual artists.

The State Arts Council works to expand the state's cultural resources and preserve its unique cultural heritage and places a high priority on arts programming by and for schools. The Council's primary means of supporting the arts and making the arts more accessible to varied audiences is through a multi-faceted grants program which covers all disciplines and fields of creative expression.

THE COUNCIL

Fifteen Council members are drawn from communities throughout the state. They are appointed by the Governor for six-year terms based on their expertise in the arts, business or community affairs. The officers of the Council are elected by its members.

The Council meets four times each year in various parts of the state. It approves agency programs and policies, develops long range plans, and makes final decisions on state and federal grant dollars under its jurisdiction.



Photo by Michael McCracken

Located in the lobby of the Alabama State Council on the Arts in Montgomery, the Alabama Artists Gallery showcases the work of Alabama artists.

CURRENT COUNCIL MEMBERS

Mr. Bob Lawrence, Troy, Chairman
 Mr. Ralph Frohsin, Alexander City, Vice Chairman
 Mrs. Julie Friedman, Fairhope, Secretary
 Mrs. Lyndra Daniel, Birmingham
 Mrs. Ann Delchamps, Mobile
 Mr. Doug Ghee, Anniston
 Mr. Bill Jarnigan, Florence
 Ms. Elaine Johnson, Dothan
 Mrs. Gloria Moody, Tuscaloosa
 Mrs. Bernice Price, Montgomery
 Mrs. Rebecca Quinn, Huntsville
 Hon. James Scott Sledge, Gadsden
 Ms. Ceil Jenkins Snow, Birmingham
 Mrs. Roslyn B. Stern, Opelika
 Mrs. Wiley White, Montgomery

GOALS OF THE STATE ARTS COUNCIL

1. Commit greater financial resources to support excellence and professionalism.
2. Incorporate the arts as an essential element in the educational experience of all Alabamians.
3. Provide opportunities for all Alabamians to participate in and appreciate the arts.
4. Forge new and better public and private partnerships that broaden involvement in and support for the arts.
5. Identify, preserve, and present folk traditions.
6. Establish additional support and marketing opportunities for individual artists.
7. Expand support and presentation venues for multicultural artistic expression.
8. Enhance the quality of life and economic vitality in communities through design arts.
9. Support the expansion of cultural facilities involving new and old spaces.



Many ASCA grants are used to provide educational experiences in the arts.

FUNDING FOR THE STATE ARTS COUNCIL

The Alabama State Council on the Arts receives an annual appropriation from the Alabama Legislature and additional funds from the National Endowment for the Arts, a federal agency. Since 1983, the Council has also administered the Arts Development Fund made up of contributions by Alabama citizens from annual state income tax refunds.

AGENCY PROGRAMS

Consistent with its charge from the Legislature, the Council has adopted a number of programs to address the needs of the arts in Alabama. These programs currently consist of Arts in Education, Community Arts, Folklife, Performing Arts, Visual Arts, and Literary Arts. Guidelines, application and eligibility requirements are explained in detail on the following pages.

on the Arts

ACCESSIBILITY

All Council programs, services and facilities are fully accessible to all segments of Alabama’s population. Council offices and facilities are barrier free. Council Guidelines are available on audio tape from the Alabama Public Library Service and in large type format on our web site: www.arts.state.al.us. Sign language interpreters and readers are available. Constituents using TTY services may reach the Council through the Alabama Relay Center at 1-800-548-2546.

The Alabama State Council on the Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.



The Birmingham Sunlights perform at the Alabama Folklife Festival in Birmingham.

Photo by Kim Appel, courtesy of Alabama Folklife Association

Deadlines and Policies

A system of rolling deadlines is in place for the 2000-2001 fiscal year. Applications may be submitted at any time, but must be received according to the following schedule to be eligible for final review by the Council meeting dates. Applications will not be considered by the Council until they are complete and meet eligibility requirements. An unfunded application may be resubmitted and reconsidered once within the same fiscal year. An organization may submit no more than two (2) applications per deadline and a maximum of seven (7) in a single year. Organizations receiving institutional support may not submit more than two (2) applications per deadline or more than four (4) per year.

Any organization acting as a fiscal agent for an artist project or a group without non-profit status will not have that application count against the total request limit for a given deadline or the maximum for the year.

DEADLINES	APPLICATIONS ACCEPTED	APPLICATIONS SHOULD BE FOR ACTIVITIES IN THESE PERIODS
June 1, 2000	Institutional Support, Program Development applications and all requests to be reviewed by September Council meeting	10/1/00 - 9/30/01
September 1, 2000	Apprenticeships and all requests to be reviewed by December Council meeting	1/1/01 - 9/30/01
December 1, 2000	All requests for review by March Council meeting	4/1/01 - 9/30/01
March 1, 2001	All requests for review by June Council meeting All Fellowship applications	7/1/01 - 9/30/01 10/1/01 - 9/30/02



Staff Photographer, Florence Times Daily

A Shoals Symphony Orchestra member performs during a Pops Concert at Coffee High School in Florence. With programming development funds from ASCA, the orchestra has been able to hire part-time staff members.

Alabama State Council

Grants to Organizations

CATEGORIES OF SUPPORT

PRESENTING GRANTS

PROJECT ASSISTANCE

OPERATING SUPPORT

TECHNICAL ASSISTANCE

COLLABORATIVE VENTURES

PROGRAMMING DEVELOPMENT

PRESENTING GRANTS

Eligible organizations may apply for grants to offset the costs of presenting (booking) performances or exhibitions by individual artists, institutions and companies producing dance, music, theatre, exhibitions and readings. Artists whose work is to be presented must be from outside of the home county of the applicant organization.

PROJECT ASSISTANCE

Project grants provide support for specific activities and services that contribute to organizational development, increase arts activities for the community, assist artists in the creation of new work, enhance the quality of artistic productions and contribute to the cultural enrichment of the public. Organizations are expected to work toward making projects self-supporting after a reasonable period of funding by the State Arts Council.

OPERATING SUPPORT (Applies to major presenters, museums, art centers, local arts councils and professional arts producing institutions)

These grants are designed to provide support and stability to large arts organizations with far-reaching cultural impact, to promote general program development and stimulate private and other public funding. Eligible groups are expected to show a high level of professionalism, both artistically and administratively, strong community service and educational outreach, and well-established, ongoing fund raising efforts. Budget requirements and other terms of eligibility are spelled out under appropriate program areas. **Any applications submitted in other categories must be for special activities clearly above and**

on the Arts



The Jefferson County Council on Aging receives funding for the Seasoned Performers productions of original plays such as this touring performance of Jonas and the Wales.

beyond normal operating expenses and established annual programming. Organizations receiving operating support may not submit more than two (2) applications per deadline or more than four per year.

TECHNICAL ASSISTANCE

Organizations and schools may receive grants to meet special needs for material purchases for a small-scale project, for costs of attending a conference, bringing in a consultant, or other one-time expenses. Requests must not relate to any program or project area already funded or applied for in another category, and must not be eligible or appropriate for funding under another category. Technical assistance grants often serve to meet emergency needs or allow organizations to meet a unique opportunity. Amounts of \$1,000 or less may be approved by the Council's executive director.



Alabama Dance Theatre in Montgomery performs Facets, choreographed by 1998 ASCA artist fellowship recipient Jenny Plunkett.

Photo by J.B.

COLLABORATIVE VENTURES

Support is provided primarily to statewide service organizations through partnership agreement grants with the State Arts Council. These agreements are characterized

by broad, service-oriented efforts consistent with goals and objectives of the Council. Collaboration between the applicant and the Council on design and implementation is required. Agreements may or may not involve matching requirements. Specific outcomes will be proposed, measured and analyzed. Multi-year, long-term partnerships are possible. A program manager of the Council acts as an agency liaison in partnership ventures.

PROGRAMMING DEVELOPMENT

Requests may be submitted to fund establishment of permanent staff, existing staff development, program specialists, consultants, and general operating costs. Applicants will be expected to describe how this assistance will upgrade organizational programs. Programming development support is limited to three years, based on the assumption that the organization will be strong enough to sustain more advanced operations by that time. Generally, organizations that have a proven track record of programming for three years can be considered.

Large cultural institutions and non-arts organizations such as cities, schools, universities and civic groups are not eligible to apply. All applications in this category must be submitted by June 1 for the full year.

INTERNSHIPS

An artist or arts administrator and an arts organization may develop an application to fund a temporary position which will contribute to professional development. The host organization must provide on-the-job training, professional direction and supervision, and support services and must document clear goals and objectives for the internship. The experience should improve the intern's ability to find meaningful employment.

Internships of at least two months and no more than 12 months are customary. Grant awards are currently based on \$250 a week. The organization may be expected to provide additional financial support. Where students and academic credit are involved, appropriate stipends and customized scheduling are anticipated. A limited number of internships are also available with the State Arts Council.

APPLICATION INFORMATION FOR INTERNSHIPS

The following information should be clearly and precisely stated in a project application format:

1. Summary of the applicant's education, training and experience;
2. Purposes, goals and objectives of the internship;
3. Profile of the host organization;
4. Job description agreed upon by both applicant and the host institution; and,

5. Resume and appropriate letters of recommendation.

PROJECTS OF INDIVIDUAL ARTISTS

An arts project by an individual artist may be funded through an organization which acts as fiscal agent and administers the grant. Successful applications will show considerable planning and collaboration between the artist and supporting organization.

FUNDING RESTRICTIONS

The Alabama State Council on the Arts does not fund:

- Projects not available to the general public
- Activities and performances planned solely for fund raising purposes
- Food, beverages or other refreshments
- Interest on loans, fines, penalties, and/or litigation costs
- Expenses incurred prior to October 1 or after September 30 of the current grant year
- Investments of any kind
- Projects which have sectarian or religious purposes; however, such institutions may apply on behalf of the community for arts activities or programming where artistic expression is a primary focus
- Indirect costs

ELIGIBILITY REQUIREMENTS

Questions of eligibility should be directed to a member of the staff before an application is made.

An organization is eligible to apply for funding support of arts activities taking place in Alabama if the organization is legally domiciled in Alabama, and meets either of the following qualifications:

1. The organization is non-profit with a determination letter from the Internal Revenue Service declaring the organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.
2. The organization is a public or private educational institution (such as an elementary or secondary school), a school board, a local or county governmental agency or a college or university. Private educational institutions must be non-profit and meet the tax-exempt requirements described above.

EXCEPTIONS

Colleges and universities are eligible only for activities that clearly serve the needs of the general public and communities. Indirect costs involving the administration of the institution cannot be included. Activities producing academic credit (except internships) or those oriented primarily to students and the

academic community are not eligible.

Private non-profit organizations which are directly requesting funds from the legislature for arts programming for the coming year are not eligible to apply under any program in these guidelines.

In instances where an organization receives other state money for any purpose covered by the support programs in these guidelines—whether directly by the legislature or through another fiscal agent—the Council will consider such state support when evaluating applications and awarding grants.

INSTRUCTIONS FOR SUBMITTING GRANT APPLICATIONS

READ GUIDELINES, ASK QUESTIONS.

Grantsmanship is a major factor in the favorable review of proposals. While an application might be technically eligible, miscalculated budgets, unaddressed evaluation criteria, non-descriptive narratives, or a failure to itemize expenses and income, etc., may result in a negative evaluation and no funding.

NOTE: Your submission of a signed grant application means that you accept responsibility for having read and understood the information in these guidelines, and that you will comply with all rules, regulations, laws, terms, and conditions described in this publication.

USE THE PROPER FORM.

Requests for grants must be submitted on the current State Arts Council grant application form. You may make copies or scan the application for computer printout. Additional copies may be obtained by contacting the Council office. **Any alteration of an official grant application form will make the application ineligible.**

COMPLETE THE FORM AND RETURN BY THE DEADLINE.

All sections of the application form must be completed and the form turned in to the Grants Office by 5 p.m. of the deadline date. **Overnight shipping by private carrier should be addressed to the 36104 zip code.** Applications may not be sent by FAX.

INCLUDE OTHER DOCUMENTATION.

A copy of the determination letter from the Internal Revenue Service recognizing the applicant organization as a non-profit corporation must be included with each application. Local and county governmental agencies, including public schools and



Photo by the Birmingham News Co.

The Birmingham Museum of Art receives operating funds from ASCA as well as development funds for the "Artist in the Studio" interactive educational exhibit.

school boards, must also include a letter from an appropriate official certifying that the organization is a governmental unit. All applicants must include a valid Federal Employee Identification Number that is issued in the name of the applicant organization. Letters from interested parties or partners, newspaper articles of past programs or events or other verifications of previous success make good supporting materials.

NOTE: For attaching multiple sheets, use paper clips. Do not use staples, binders, notebooks or special presentation materials.

MATCHING REQUIREMENTS

Grants from the Alabama State Council on the Arts, with the exception of Artist Fellowships, and Folk Arts Apprenticeships and some specified technical assistance, must be matched by the grantee with at least an equal amount from other sources.

In order to count as matching funds, cash or in-kind contributions must be used to accomplish the programming objectives outlined in the application during the specified grant period. The funds must be used for costs of activities allowable under these State Arts Council guidelines. (Be sure to review any stipulations made under individual program areas.) Include verification of matching funds with your application.

Non-cash or "in-kind" contributions may be provided by the grantee or any other agency, institution, business, organization or volunteer. In-kind contributions may include donated services, space, or materials essential to the completion of an arts project. (Presenting Grants must be matched in cash, but any in-kind support may be indicated in the application.)

The dollar value of in-kind contributions may be calculated by determining how much these would cost if paid for in cash. (The minimum wage scale for unskilled services, standard union



ASCA's ongoing support of the Alabama Writers' Forum helps make possible programs like "Writing Our Stories" which involves professional writers teaching creative writing to incarcerated youth.

or professional salary scales for skilled or professional services, and the fair market value of other donations may be used to determine the dollar value of in-kind contributions.) For donated materials, a letter of documentation should be included.

Where federal or state funds are being used to match a Council grant, clear distinctions of expenditures and income must be made so local contributions to the project can be determined.

GENERAL EVALUATION CRITERIA

It is not necessary to address every criteria item in order to receive a grant, but applicants whose proposals address a

significant number of the priorities listed below will improve their likelihood of a favorable review. Grant applications will be judged by the criteria, so the application should explain how the specifics of the activity or program area funded will produce the desired results. Questions about the criteria may be addressed to a program manager. Tangible and quantifiable data is always helpful.

1. Evidence of artistic excellence and the ability to provide quality experiences for audiences/participants that will enhance the quality of life within the community.
2. The extent to which educational benefits will be generated.
3. The evidence of broad-based community support, planning, participation and collaboration.
4. The potential for long-term impact within a school, school system, a community and/or the state in general.
5. The extent to which professional artists are utilized and benefit.
6. The potential for preserving and sharing Alabama's living cultural heritage.
7. The degree to which cultural diversity and multi-cultural artistic expression are recognized, showcased and celebrated.
8. The ability to make programs accessible to audiences with specific disabilities and limitations.
9. The degree to which grant support can lead to partnerships that target needs, opportunities and shared goals of a statewide and/or community nature.
10. Evidence of an appropriate venue for the activity.
11. The qualifications of the personnel involved in the planning and implementation of the activity.

NOTIFICATION

Applications go through an extensive review process. It takes approximately three months between the time an application is received by the Council and the time the applicant is notified of final action.



Please remember to visit our website and enter your events in the Alabama Cultural Events Calendar.

www.arts.state.al.us

Alabama State Council

Grants to Individuals

CATEGORIES OF SUPPORT

ARTIST FELLOWSHIP*

FELLOWSHIP IN ARTS ADMINISTRATION

TECHNICAL ASSISTANCE

ARTS IN EDUCATION RESIDENCY*

FOLK ARTS APPRENTICESHIP

*Available in the areas of music, dance and theatre (performing arts), literature, and visual arts, including painting, sculpture, printmaking, crafts, design, film/video and photography.

ARTIST FELLOWSHIP AND FELLOWSHIP IN ARTS ADMINISTRATION

See information under specific programs.

The Council awards Artist Fellowships of \$5,000 or \$10,000 for artists working in crafts, dance, design, media/photography, music, literature, theatre, and visual arts. Recipients may use funds to set aside time to create art, improve their skills or to do what is most advantageous to enhance their artistic careers. Arts Administration Fellowships of \$5,000 are awarded to administrators to improve their skills and ability to serve their organization and community.

This program does not provide funding for academic study in pursuit of a college degree. Fellowships do not require the recipient to undertake a project or service. The Council may award more than one fellowship in a discipline, but there is no guarantee that a set number of awards will be made.

CATEGORIES FOR ARTIST FELLOWSHIPS

The State Arts Council accepts applications in any of the discipline subcategories listed below. Call the State Arts Council at 334/242-4076 to check with a program manager if you have questions.

CRAFTS (clay, fiber, metal, glass, wood, similar crafts)

VISUAL ARTS (painting, sculpture, printmaking, drawing, experimental)

MEDIA/PHOTOGRAPHY (film, audio, video/screenwriting)

Georgine Clarke, Visual Arts Program Manager,
ext. 250

DESIGN (architecture, fashion design, graphic design, industrial design, interior design, landscape architecture, urban design and planning)

Randy Shoults, Community Arts and Literary Arts Programs
Manager, ext. 224

LITERATURE (fiction, creative nonfiction, poetry)

Randy Shoults, Community Arts and Literary Arts Programs
Manager, ext. 224

DANCE (performance, choreography)

MUSIC (vocal, instrumental, composition, conducting, musical direction, performing)

THEATRE (acting, design, directing, playwriting, mime, puppetry)

Becky Mullen, Performing Arts Program Manager,
ext. 226

TECHNICAL ASSISTANCE

See information under specific programs.

Funds may be available to provide artists with up to \$1,000 for technical assistance. Applicants have used these grants for marketing, establishing a portfolio, learning tax laws and accounting basics for self-employment, resource development or perfecting a technique or style of work. Scholarship funds may be used to attend workshops or seminars, to study under another artist or participate in a special institute for artists. Performing, literary and visual artists are encouraged to apply.



Dancer Sherman Dailey works with children during a school residency.

ARTS IN EDUCATION RESIDENCY

See *Arts in Education Program specifics*, page 11.

During residencies in Alabama schools, artists share their knowledge and experience with students, teachers and the community. They conduct workshops and lecture demonstrations, as well as working on their own arts projects. Artists in residence are paid \$600 per three-day work week. Residencies range from two to 36 weeks and fees vary.

FOLK ARTS APPRENTICESHIPS

See *Folklife Program specifics*, page 16.

Apprenticeships are designed to ensure the transmission of folk skills as diverse as shaped note singing and pottery making, using the traditional system of a master artist passing on his or her knowledge to an apprentice. Appropriate topics are aspects of the state's culture that are handed down from generation to generation such as folk arts and crafts, traditional music and dance.

Apprenticeships are cash awards not to exceed \$5,000 made to master folk artists who are willing to teach students their craft. Students who have entered into an agreement with a master folk artist may also apply. Apprenticeships are for one year and do not necessarily imply future funding.

ELIGIBILITY

ALL APPLICANTS

An applicant must be a legal resident of Alabama who has lived in the state for two years prior to the application. An individual may submit only one fellowship application during the year. Fellowship recipients cannot apply again for four years after receipt of the award, but applicants who have not received a fellowship are encouraged to apply again. Artists who have received two fellowships are no longer eligible.

ADDITIONS AND EXCEPTIONS

For *Arts Administration Fellowship*

An administrator or artist who has been employed by an Alabama arts organization in a full time paid position for at least two years may apply.

For *Arts in Education Residency*

Alabama residency is not a requirement. Applicants must demonstrate the ability to work well in an educational setting.

APPLICATIONS FOR INDIVIDUAL GRANTS

Program managers will be glad to advise you about preparing your application. See Page 51.

SUBMIT AN ORIGINAL AND TWO COMPLETED COPIES OF A CURRENT APPLICATION FORM. Use the Artist form unless applying for a Folk Arts Apprenticeship. Make copies as needed or contact the State Arts Council for additional forms. Applicants should be as specific as possible about their proposed use of fellowship funds.

INCLUDE SAMPLES AND SUPPLEMENTAL MATERIALS.

Applicants are responsible for supplying sufficient information on their background. The form should be completely filled out and a thorough, professional resume provided. Reviews of work are desirable. **Provide samples of the highest quality work completed during the past two years.** (Be sure to inventory samples on Form 2/Section N.) Enclose a self-addressed envelope for returning samples. See page 24 for specific discipline requirements.

PAYMENT

In general, individuals may request their grant upon final processing of the contract document. The actual amount that can be paid and the date of payment are contingent upon requirements of the specific program and the availability of funds.



Jerry Brown, traditional potter from Hamilton, has taught in the Folk Arts Apprenticeship Program and received an NEA National Heritage Fellowship.



Please remember to visit our website and enter your events in the Alabama Cultural Events Calendar.

www.arts.state.al.us

Alabama State Council

Arts in Education

GOAL: To provide opportunities for Alabama students to experience excellence in the arts and develop competency in artistic expression as part of their education and to support the professional development of teachers and the involvement of artists and arts organizations in this process.

PROGRAM COMPONENTS

Presenting Grants

This component provides support for performing and literary arts events or visual arts exhibitions where an artist or group is contracted for the presentation. The performance or exhibition should be related to or complement the ongoing curricula. Proposals should include preparation and follow-up activities. The artist or group being presented must come from outside the county in which the performance or exhibition takes place and generally have touring experience and a reputation for quality presentations.

These grants must be matched dollar-for-dollar in cash. There is no limit on how much can be requested, however grant amounts rarely exceed \$10,000. No more than four presentations will be funded for an organization per fiscal year. In order to be eligible, applications must be accompanied by a signed contract or letter of engagement from the performing artist, group or exhibit sponsor. The agreement should verify the date of the performance or exhibition and artistic fee as reflected in the application.

School-based Project Grants

This component provides support for specific projects and residencies that advance the goal of arts as basic to education. Projects must seek to establish, expand or enhance arts education. Grants funds may be used for workshops, consultants, in-service training and other activities designed to increase skills in and awareness of arts education. Project activities should relate to the Alabama Course of Study for Arts Education and address the Evaluation Criteria listed on page 8. Be sure to discuss the artistic quality, educational benefit to students and teachers, planning process, involvement of artists and/or arts organizations and the potential long-term impact of the project as it relates to arts education. Grants funds may be used to purchase supplies and materials which relate to the implementation of a specific project.

on the Arts



The Birmingham Children's Theatre production of Lightning and Liberty: The Story of Benjamin Franklin, is being seen in schools all over the state through ASCA grants to arts councils, school boards and individual schools.

Colleges and universities are encouraged to apply under this component for projects which address curriculum development or in-service training in arts education. Project grants must be matched dollar-for-dollar in cash or a combination of cash and in-kind support. There is no limit on how much can be requested, however, grant amounts rarely exceed \$10,000.

Artist Residency Grants

This component provides support to schools or school systems to hire professional, practicing artists in a variety of disciplines to demonstrate how the arts can be integrated into the regular school curriculum. Residency activities include classroom instruction, field trips, in-service workshops and public exhibitions or performances. Residency artists work with interested teachers to suggest ways they can capitalize on the students' experiences and develop their own methods of enhancing creativity in the classroom.

However, residency funds cannot be used to support the salary of teachers presently employed.

Residencies are available for two weeks, six weeks, a semester or a full school year. The resident artist spends three days providing instruction and conducting other residency activities and two days working on his/her own artistic craft.

Schools considering requests to this component should contact the Arts in Education Program Manager for additional information necessary to completing the application form.



Fourth graders display their art projects used to teach science and environmental studies.

All residency requests must be matched at least dollar-for-dollar in 100 percent cash. Artists are paid \$600 per three-day work week. Funds are also available for supplies and visiting artists.

PARTNERSHIPS GRANTS

This component provides support to projects which advance arts education through collaborations between arts organizations and educational entities. Partnership projects



Stage combat is a popular feature of the ASCA-sponsored Camp Shakespeare which for ten years has been one of the most successful outreach programs of the Alabama Shakespeare Festival.

should expand or enhance the arts education efforts of arts organizations, schools or other non-profit entities. They should have a lasting impact on the arts education programs of all partners. Partnership projects should also be innovative and have the potential to be replicated across the state. The Council is particularly interested in projects which relate to the school curriculum or the Alabama Course of Study for Arts Education, target rural areas and/or at-risk students, address learner outcomes in arts education and the professional development of classroom teachers.

A partnership may be made up of more than two partners, but at least one partner must be an arts organization and one must be a school or local school system. Each partner must submit a letter of support outlining its role and financial commitment or in-kind support. The application may be submitted by any member of the partnership. Arts organizations and other non-profit entities are encouraged to apply under this component.

Grant funds may be used for artistic and administrative expenses related to the partnership project. However, funds cannot be used solely for salary support. Grants must be matched at least dollar-for-dollar with cash or with a combination of cash and in-kind support.

TECHNICAL ASSISTANCE

This component provides financial assistance to classroom teachers and teaching artists to explore new ways of incorporating arts activities into the regular classroom and/or to pursue professional development in arts education. Grant funds may be used to purchase consumable supplies for an arts project and/or activity, hire an arts consultant or artist or to attend a workshop or conference. Applications must be submitted by the school and approved by the principal or another non-profit organization. A match isn't required, but will strengthen the application. The amount requested should be more than \$250 and not exceed \$1,000.

COLLABORATIVE VENTURES

The State Arts Council has a number of collaborative programs which support arts education. These programs offer opportunities for individual students and teachers and bring resources or events into schools.



Alabama
Alliance
for Arts
Education

Additionally, the Council works with the Alabama Alliance for Arts Education to promote comprehensive

arts education in every school and to serve as arts education advocate among local, state and federal public officials.

Rural School Touring Program

Through this initiative the Council provides opportunities for a limited number of rural schools to book a performance by an Alabama performing group or artist. These in-school performances include study guides and other curriculum related materials.

IMAGINATIVE LEARNING WORKSHOPS

The Council, working in partnership with the Alabama



Schools receive grants to present Birmingham-based Southern Danceworks, the state's only professional modern dance group, in All Shapes and Sizes.



During Imaginative Learning Workshops, teachers learn art skills they can use for teaching many subjects.

Alliance for Arts Education and the State Department of Education, offers a series of hands-on participatory summer

workshops for classroom teachers, art specialists and teaching artists. The focus of these workshops is the development of interdisciplinary, thematic lesson units for grades K-12.

VISUAL ARTS ACHIEVEMENT PROGRAM

This program recognizes, encourages and provides financial support to junior and senior high school students for their achievement in the visual arts. The program includes a juried student exhibition, scholarship competition and teacher recognition award.

Scholarships are offered based on portfolios submitted by seniors through a partnership between the Council and participating colleges and universities.

Barbara Edwards, Arts in Education
Program Manager
Telephone 334/242-4076, ext. 227
FAX 334/240-3269
barbara@arts.state.al.us



Shades Valley High School student Dwight Jackson's "Harold," an entry in the Visual Arts Achievement Program competition.

ArtsEdExchange

An email newsgroup for arts educators and artists working in schools. Subscribers may ask questions, receive helpful suggestions from colleagues and discuss current arts education issues.

To subscribe, email: barbara@arts.state.al.us



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www.arts.state.al.us

Community Arts Program

GOAL: To enhance the quality of life of Alabama communities through the arts, emphasizing comprehensive planning, broad-based audience involvement and diversity of creative expression.

PROGRAM COMPONENTS



The modern Center for Cultural Arts is the headquarters for the Gadsden Cultural Arts Foundation.

OPERATING SUPPORT

(Applies to Local Arts Councils and Arts Centers)

Large Local Arts Councils and Arts Centers that have developed a successful track record of diverse programs and services in the community and region may qualify for general assistance. It is expected that strong cooperation exists with local government entities; the degree of financial and in-kind local government support (at least 5 percent of the budget) is

necessary to make a case for state assistance. To qualify, a Local Arts Council or Arts Center must have an actual cash income of \$300,000 annually. (A three-year grace period will be allowed for arts councils already on the program.)

Organizations receiving institutional development support from the Council will be required to match the 5 percent state base grant with a 5 percent match in local municipal contributions of either cash or cash and in-kind support.

Local Arts Councils and Arts Centers applying must have been incorporated and recognized as having non-profit tax exempt status by the Internal Revenue Service for at least three years prior to application, or have been an agency of a city or county government for that length of time. Grant recipients may apply for one other grant in another category during the fiscal year. **Organizations receiving operating support may not submit more than two applications per deadline or more than four per year.**

NOTE: Exceptions to the threshold budget may be granted by the Council based on compelling justification by an applying organization if the institution in question is in a city with a population under 100,000. No exceptions will be made to any organization with a budget under \$250,000. After three years, the organization must meet the minimum income requirement of \$300,000. Those organizations currently in the Advanced

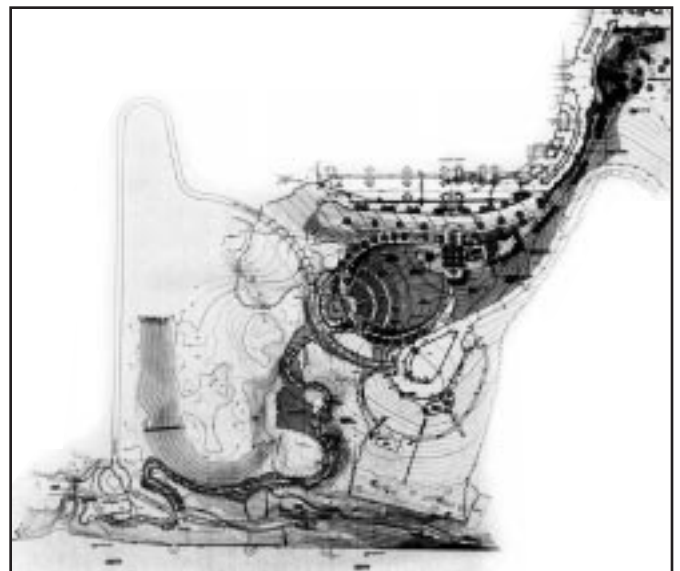
Program will be given three years to comply with new guideline requirements.

MULTI-DISCIPLINE AND FESTIVALS

This category provides support for activities that include more than one art discipline. It is intended to give audiences and communities activities that provide a broad spectrum of artistic expression. Many exciting projects have been designed to incorporate dance, music, theater, literature and visual arts. While festivals are the most common example, other innovative and unique activities are appropriate for this category. Festivals that exclusively present or have components that present Alabama traditional artists may also be eligible to apply under the Folklife Program. Organizations undertaking projects which focus exclusively on one discipline should consult with staff to determine which program area would be most appropriate.

COMMUNITY PLANNING AND DESIGN

This program has been established to support projects that use design disciplines to impact the quality of life in Alabama communities. Applications may be submitted in any of the design disciplines. Applications may also be submitted for community cultural planning where there is an established partnership with city or county government.



Grants are available to assist communities with professional planning.

TECHNICAL ASSISTANCE

Organizations and individual artists receive funding for special, one-time needs such as purchasing materials for a small-scale project, attending a conference, or bringing in a consultant. Requests must not relate to any program or project already funded or applied for in another component, and must not be eligible and appropriate for funding under any other component. These grants generally do not exceed \$1,000; the minimum amount is \$250. A match will strengthen the application, but is not required. In communities without a local arts agency, a city, county or other appropriate tax exempt group is eligible to apply for start-up costs not to exceed \$2500 for one year only.

COLLABORATIVE VENTURES

Opportunities exist for collaborative ventures and long-term partnerships that will expand exposure to the arts. In this program, collaboration involves community-wide services and/or collaborative efforts among two or more communities. Funded projects must reflect multi-faceted planning and participation as well as broad population inclusion.

As a partnership venture, the State Arts Council provides funding for Design Alabama, a statewide, non-profit, membership organization which promotes awareness and appreciation of eight design disciplines: architecture, landscape architecture, urban design, interior design, industrial design, graphic design, fashion design and engineering. Through volunteer design and planning assistance to under-served communities, the organization makes valuable contributions to the quality of life and economic well-being of the state.

Communities, organizations, individual artists, schools and other interested parties are assisted through programs and direct services.

PROGRAMMING DEVELOPMENT GRANTS

These grants can help the forward-looking community arts organization grow and adapt to change. All-volunteer groups have been able to add paid staff and professional organizations have developed better functioning organizational structures and



Local Arts Councils often receive support for projects involving children in arts activities.

opened up new markets using programming funding. Funds may not be received for more than three consecutive years, but subsequent applications in other categories are encouraged.

All applications in this category must be submitted by June 1 for the full year.

INDIVIDUAL DESIGN FELLOWSHIPS

Cash awards are made to individual artists in the design arts based on merit of work, career achievement, career potential and service to the state. This component provides awards to recognize artistic excellence as well as professional commitment and maturity and to contribute to the further development of the artist and the advancement of his or her professional career. Applicants are encouraged to be as specific as possible about the proposed use of Fellowship funds in order to illustrate the seriousness of their professional intent. Quality of work and the professionalism of the artist as presented in samples of work are particularly important, since there is a great deal of competition for fellowships.

For more information on Community Arts programs, contact:

Randy Shoultz, Community Arts Program Manager
 Telephone 334/242-4076, ext. 224
 FAX 334/240-3269
 randy@arts.state.al.us



Please remember to visit our website and enter your events in the Alabama Cultural Events Calendar.

www.arts.state.al.us

The Alabama Folklife Program

GOAL: To identify, preserve, and present Alabama folk arts and traditions.

PROGRAM COMPONENTS

PRESENTING GRANTS

Grants are available to eligible organizations to cover the cost of booking folklife artists for performances, demonstrations or packaged folk arts exhibitions. Presenting grants are used to bring in artists from outside the county; performances by local artists may qualify under project grants. Governmental and non-profit agencies are eligible to apply. No more than four engagements per fiscal year will be funded. *The Alabama Touring and Presenting Directory* published by the Council lists a number of Alabama traditional artists available for touring.



Photo by Barbara Lau

The Moon-Ray Family Band from Cullman County plays old-time string music at workshops, festivals, school performances and other events.

PROJECT GRANTS

Grant support is available to non-profit organizations for a wide range of projects. Examples of appropriate projects include:

- Documentation and presentation of Alabama folklife through media such as film, video, photography, recordings, radio and publications.
- Festivals which present folklife and involve community-based folk artists.
- Field Surveys that identify and document Alabama folk traditions and practitioners.
- The presentation of Alabama folk artists in performance or exhibition.
- Educational materials such as curriculum guides and other resources that will further the understanding of Alabama folklife in a classroom setting.
- An organization assisting a folk artist with a project to further his or her tradition.
- Fee subsidies for no more than 50 percent of total cash expenses for booking performances of traditional artists from Alabama or elsewhere.



Photo by Kim Appel

Master artist Robert Long, a willow furniture maker from Blount County, has shared his knowledge with students through a Folk Arts Apprenticeship.

Folklorists and other scholars of Alabama folklife are excellent resources for organizations when planning and implementing project. It is strongly encouraged that applicants avail themselves of professional expertise.



Photo by Joey Brackner

A University of Alabama television crew tapes women talking about Decoration Day customs at the Bivens Chapel Cemetery. Projects which record and preserve aspects of Alabama's cultural heritage may receive grant support.

Alabama State Council



Photo by Joey Brackner

Quilters from Boligee demonstrate their skill at an early Alabama Folklife Festival.

FOLK ARTS APPRENTICESHIPS

Folk Arts Apprenticeship grants are given to master folk artists for teaching their art form to an apprentice. Prospective students who have entered into an agreement with a master folk artist may also apply for an Apprenticeship grant. Apprenticeships are one of the primary “preservation” tools of the Alabama Folklife Program. They are designed to ensure the transmission of a diversity of folk skills from Sacred Harp singing to pottery-making, using the traditional master-apprenticeship system. Individuals should apply for a Folk Arts Apprenticeship grant by using the Artist form.

TECHNICAL ASSISTANCE

Organizations, individual artists and folklife scholars receive funding for special, one-time needs such as purchasing materials for a small-scale project, attending a conference, or bringing in a consultant. Requests must not relate to any program or project already funded or applied for in another component, and must not be eligible and appropriate for funding under any other component. These grants generally do not exceed \$1,000; the minimum amount is \$250. A match will strengthen the application, but is not required.

Limited funds may be available to provide traditional artists or folklife scholars with technical assistance grants of up to \$1000. These grants should enable the artist to add to their skills or their ability to pursue their craft.

COLLABORATIVE VENTURES

The Alabama State Council on the Arts works with the Alabama Folklife Association and other organizations which share the goal of interpreting and documenting Alabama folk culture. These efforts benefit artists and contribute to the preservation of Alabama folklife and education about the state’s cultural resources. Media documentation, conferences, festivals and publications have resulted from these successful partnerships.

The *Alabama Folklife Recording Series* is produced on the Alabama Traditions label and includes documentary recordings produced with the Archive of American Minority Cultures, University of Alabama; Brierfield and Tannehill State Parks; and the Alabama Folklife Association.

The Alabama Studies Symposium is produced every other year with the Alabama Department of Archives and History and the Alabama Historical Commission and support from the Alabama Humanities Foundation. The symposium offers an opportunity for Alabama teachers and the general public to stay abreast of recent Alabama scholarship in a wide range of humanities disciplines.



Photo by Anne Kimzey

Cambodian dress maker Heang Cottrell preserves the techniques of her cultural art by teaching an apprentice.

The Center for Public Television at the University of Alabama has produced several television programs about Alabama folklife with funding or advisory help from the Folklife Program. These include *Miller’s Pottery: Turning for Generations*, *Gather Unto Thy People*, *Fa-Sol-La-Mi: The Sounds of Faith*, *No Detours to Heaven*, *The Sounds of a Southern Christmas*, *Jerry McCain’s True Blues* and *Alabama’s Folk Heritage Award*.

Further questions concerning the Alabama Folklife Program should be directed to:

Joey Brackner, Alabama Folklife Program Manager
 Telephone 334/242-4076, ext. 225
 FAX 334/240-3269
 joey@arts.state.al.us



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Literary Arts Program

GOAL: To increase public awareness and exposure to literature and the state's literary heritage and to support contemporary Alabama poets and writers of fiction, creative non-fiction and other literary genres.

PROGRAM COMPONENTS

PRESENTING GRANTS

These grants support readings by authors and other presentations of literary works in public venues. Priorities for funding are proposals which include educational workshops and residencies, or enhance audience development. Presenting grants are used to bring in artists from outside the county; performances by local artists may qualify under project grants. Presenting grants must be matched dollar-for-dollar in cash. No more than four engagements per fiscal year will be funded. Applications must be accompanied by a contract or letter of engagement from the performer, signed by both parties, which verifies the date and artistic fee. There is no limit on how much



Charles Ghigna, author of the "Father Goose" books of children's poetry, delights the audience of an Alabama Voices program in Opelika.

can be requested, however grant amounts rarely exceed \$10,000.

PROJECT GRANTS

Project grants provide support for a wide range of activities including literary festivals, contests and conferences or other gatherings, publications and community readings involving local writers. Education and outreach projects are priorities.



Writer Rick Bragg reads from his memoir, All Over But the Shoutin', in the historic Monroeville Courthouse during the first Alabama Writers' Symposium.

These grants must be matched dollar-for-dollar in cash or a combination of cash and in-kind services. There is no limit on how much can be requested, however grant amounts rarely exceed \$10,000.

TECHNICAL ASSISTANCE

Organizations and individual artists receive funding for special, one-time needs such as purchasing materials for a small-scale project, attending a conference, or bringing in a consultant. Individuals may request funds to study with another artist, or participate in a variety of special activities for artists. Requests must not relate to any program or project already funded or applied for in another component, and must not be eligible and appropriate for funding under any other component. These grants generally do not exceed \$1,000; the minimum amount is \$250. A match will strengthen the application, but is not required.



Greta Lambert is Ivy Rowe in the Alabama Shakespeare Festival's world premiere adaptation of Fair and Tender Ladies, developed by the Southern Writers Project with funds from the State Arts Council.



Poet Sue Scalf presents a Literary Arts Award to high school student Joseph Halli of Tuscaloosa.

COLLABORATIVE VENTURES

The Council seeks long-term relationships with statewide associations that serve writers as well as partnerships to facilitate events that expand opportunities for Alabama writers and the reading public.

For example, the Council provides funding for the Alabama Writers' Forum and its programs that promote Alabama writers and writing through events, publications, a high school literary contest and scholarship program and partnerships with educational organizations.

PROGRAMMING DEVELOPMENT GRANTS

These grants can help the forward-looking literary arts organization grow and adapt to change. All-volunteer groups have been able to add paid staff and professional organizations have developed better functioning organizational structures and opened up new markets using programming funding. Funds may not be received for more than three consecutive years.

INTERNSHIPS AND PROJECTS FOR INDIVIDUAL ARTISTS

These grant awards support artists engaging in projects that will have a demonstrated benefit to the art form, community,

region or state and internships within an arts organization where there is a specific project to be done for the benefit of the community or organization. Applications must be made by a sponsoring 501(c)(3) organization which will serve as a fiscal agent and partner in the project.

INDIVIDUAL ARTIST FELLOWSHIPS

Cash awards are made to individual artists in the performing arts based on merit of work, career achievement, career potential and service to the state. This component provides awards to recognize artistic excellence as well as professional commitment and maturity and to contribute to the further development of the artist and the advancement of his or her professional career. Applicants are encouraged to be as specific as possible about the proposed use of Fellowship funds in order to illustrate the seriousness of their professional intent. Quality of work and the professionalism of the artist as presented in samples of work are particularly important, since there is a great deal of competition for fellowships.

Contact Randy Shoults, Community Arts Program Manager

Telephone 334/242-4076, ext. 224

FAX 334/240-3269

randy@arts.state.al.us



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www.arts.state.al.us

Performing Arts Program

GOAL: To ensure that high quality performances of music, dance and theatre are available to Alabama audiences and to support Alabama's performing arts organizations and artists.

PROGRAM COMPONENTS

PRESENTING GRANTS

This component provides support for performing arts series or single events where an artist or group is contracted to give a public performance. Grants are reviewed by discipline, so applications for music, theatre and dance performances should be submitted separately. More than one group may be included in a single application as long as they perform in the same discipline. An example would be a series of chamber music concerts.

The artist or group being presented must live outside the county in which the performance takes place in order to be eligible for funding, and should generally have touring experience and a reputation for quality presentations. Priorities for funding are proposals which include educational workshops and residencies, or implement a comprehensive plan for audience or community development. Performances of highly commercial or seasonal entertainment which could be self-supporting are unlikely to be funded.

These grants must be matched dollar-for-dollar in cash. When costs are offset through grants from other public funding sources, such as the Southern Arts Federation, the total combined funding from the State Arts Council and the other grants may not exceed 50 percent of the total cost of the presentation, including marketing, space rental and other costs.

There is no dollar limit on requests, however grant amounts rarely exceed \$10,000.



River Jam in Montgomery is a production of a statewide organization which receives funding for projects, the Alabama Jazz and Blues Federation.



I Do, I Do on tour in a production by Stage Centre Company of Tuscaloosa.

No more than four (4) engagements per fiscal year will be funded. In order to be eligible, applications must be accompanied by the required attachments and a contract or letter of engagement from the performer, signed by both parties, which verifies the date and artistic fee.

PROJECT GRANTS

This component provides support for a wide range of activities undertaken by performing arts organizations for the benefit of their community. Eligible projects include producing, commissioning, planning processes and touring. Education and outreach projects are generally a funding priority of the Council. These grants must be matched dollar-for-dollar in cash or a combination of cash and in-kind services. There is no limit on how much can be requested, however grant amounts rarely exceed \$10,000.



Mobile Ballet, shown in a production of Cinderella, is a large cultural institution which receives operating support.

OPERATING SUPPORT

Performing arts organizations wishing to be included in the Council's general support category for larger cultural institutions must have been in existence and functional for three years prior to applying. Looking at the past three years, the average actual

income of the organization must be no less than \$350,000 a year. Exceptions to the threshold budget may be granted by the Council based on compelling justification by an applying organization if the institution in question is in a city with a population under 100,000. No exceptions will be made to any organization with a budget under \$250,000. After three years, the organization must meet the minimum income requirements. Those organizations currently in the Advanced Program will be given three years to comply with new guideline requirements.

Organizations receiving institutional development support from the Council will be required to match the 5 percent state base grant with a 5 percent match in local municipal contributions of either cash or cash and in-kind support.

Organizations receiving operating support may not submit more than two applications per deadline or more than four per year.

TECHNICAL ASSISTANCE

Organizations and individual artists receive funding for special, one-time needs such as purchasing materials for a small-scale project, attending a conference, or bringing in a consultant. Requests must not relate to any program or project already funded or applied for in another component, and must not be eligible and appropriate for funding under any other component. These grants generally do not exceed \$1,000; the minimum amount is \$250. A match will strengthen the application, but is not required.

COLLABORATIVE VENTURES

The Council seeks long-term relationships with statewide associations that serve performing artists as well as partnerships to facilitate events that expand opportunities for Alabama performing artists and audiences.

The two collaborations described below currently benefit from grants and other services.

The Alabama Dance Council (ADC) receives assistance from the State Arts Council for the quarterly newsletter *Synchronicity*, with its annual membership meeting, and with long-range planning. The Council has helped ADC become a voice for all types of dance and a clearinghouse of information on performances and education opportunities.

In partnership with the State Arts Council, the Alabama Conference of Theatre and Speech (ACTS) is broadening its service to include community theatres as well as the college and

on the Arts



Photo by Dorah Rosen

Cellist Craig Hultgren, an Artist Fellowship recipient, participates in music projects sponsored by the Birmingham Arts Alliance.

high school theatre programs it has traditionally served.

PROGRAMMING DEVELOPMENT GRANTS

These grants can help forward-looking performing arts organizations grow and adapt to change. All-volunteer groups have been able to add paid staff and professional organizations have developed better functioning organizational structures and opened up new markets using programming funding. Funds may not be received for more than three consecutive years, but subsequent applications in other categories are encouraged. **All applications in this category**

must be submitted by June 1 for the full year.

INTERNSHIPS AND PROJECTS FOR INDIVIDUAL ARTISTS

These grant awards support artists engaging in projects that will have a demonstrated benefit to the art form, community, region or state and internships within an arts organization where there is a specific project to be done for the benefit of the community or organization. Applications must be made by a sponsoring 501(c)(3) organization which will serve as a fiscal agent and partner in the project.

INDIVIDUAL ARTIST FELLOWSHIPS

Cash awards are made to individual artists in the performing arts based on merit of work, career achievement, career potential and service to the state. This component provides awards to recognize artistic excellence as well as professional commitment and maturity and to contribute to the further development of the artist and the advancement of his or her professional career. Applicants are encouraged to be as specific as possible about the proposed use of Fellowship funds in order to illustrate the seriousness of their professional intent. Quality of work and the professionalism of the artist as presented in samples of work are particularly important, since there is a great deal of competition for fellowships.

Contact Becky Mullen, Performing Arts Program Manager
 Telephone 334/242-4076, ext. 226
 FAX 334/240-3269
 becky@arts.state.al.us



Modern dancer Teri Weksler demonstrates moves for students at the ADC's annual Summit, sponsored in part by the Alabama State Council on the Arts.

Visual Arts Program

GOAL: To nurture excellence, professionalism, multiculturalism and audience access in the disciplines of painting, sculpture, crafts, printmaking, design, photography and media that have origins and/or impact in Alabama.

PROGRAM COMPONENTS

PRESENTING GRANTS

These grants provide support to art museums and other organizations for presenting touring or packaged exhibitions. To be eligible, the exhibition must originate outside the county where it will be shown. Priority is given to exhibitions which are educational and serve to increase the local audience for visual arts. Grants must be matched dollar-for-dollar in cash. Applications must be accompanied by a signed contract or letter of engagement for the provider of the exhibition, signed by both parties, which verifies the date and fee. There is no dollar limit on requests, but grant amounts rarely exceed \$10,000. No more than four exhibitions per fiscal year will be funded.



Photo by Bob Gaffney

Quilter Yvonne Wells leads a tour of an exhibition of her work at the Huntsville Museum of Art.

PROJECT GRANTS

This component supports a wide range of activities undertaken by museums, art galleries, art centers and other organizations with visual arts and crafts programming. Preference is given to activities emphasizing the work, display and interpretation of professional Alabama visual artists and crafts people. The quality of work to be presented is an important consideration in reviewing proposals. Examples of appropriate visual arts projects include:

- Projects that make programming accessible to special constituencies.
- Conservation of art works.
- Planning, preparation, promotion and mounting of exhibitions by professional artists.
- Residencies or workshops conducted by recognized artists who do not work with the organization on a regular basis.
- Educational activities or services undertaken by a gallery or museum.



Art works by children are on display at the Imagination Festival in Birmingham.

- Commissioning new works by Alabama artists or offering purchase awards to artists in juried exhibitions.
- Commissioning or purchasing works of art for public places. Consult with the visual arts program manager on staff to determine the proper program category and appropriate supporting documentation.
- Activities enhancing the professional growth of visual arts and crafts organizations. This may include bringing in a consultant to implement an administrative or artistic development project.
- Conferences and workshops designed to enhance communication, planning, programming, and artist skills.
- Publications promoting shows, artists and activities within the state; special documentary pieces for public use and non-commercial purposes; art criticism and discussion featuring Alabama artists and art work; and resource directories.
- Visual arts and crafts festivals where professional artists are featured and presented as the main purpose of the festival.
- Touring of special exhibitions.

Appropriate media/photography projects include:

- Creative works about a broad range of topics and/or journalistic documentation of an artist or art form.
- Supplementing funds for producing, processing, editing and distributing films, video tapes, audio tapes or other media presentations for public use.
- Residencies or workshops conducted by recognized film/video makers and photographers to discuss their art and interact with local artists and the public.
- Commissioning of a film or video tape by a recognized Alabama film or video artist(s) to be presented to the public as an expressive art form.
- Conferences and workshops designed to enhance communication, understanding, artistic and programming skills, planning and cooperation relative to the media arts.
- Noncommercial publications promoting media arts and providing information on media arts for the general public.
 - Film and/or video festivals showcasing the work of independent media artists working in the state.

OPERATING SUPPORT

To be included in the Council's general support category for larger cultural

institutions, visual arts organizations and art museums must have been in existence and functional for three years prior to applying. Looking at the past three years, the average actual income of the organization must be no less than \$500,000 a year. Exceptions to the threshold budget may be granted by the Council based on compelling justification by an applying organization if the institution in question is in a city with a population under 100,000. No exceptions will be made to any organization with a budget under \$250,000. After three years, the organization must meet the minimum income requirements. Those organizations currently in the Advanced Program will be given three years to comply with new guideline requirements.



Photo by Katie Lamar Smith

Director Rudy Gaines, producers John DiJulio and Bruce Kuerten, and author Helen Norris on the set of "The Cracker Man," a film project supported in part by grant funds.

Organizations receiving institutional development support from the Council will be required to match the 5 percent state base grant with at least a 5 percent match in local municipal contributions of either cash or cash and in-kind support.

Organizations receiving operating support may not submit more than two applications per deadline or more than four per year.

TECHNICAL ASSISTANCE

Organizations and individual artists receive funding for special, one-time needs such as purchasing materials for a small-scale project, attending a conference, or bringing in a consultant. It allows them to take advantage of unique opportunities, such as the availability of an exhibition on short notice. Individuals may request funds to study with another artist, or participate in a variety of special activities for artists. Requests must not relate to any program or project already funded or applied for in another component, and must not be eligible and appropriate for funding under any other component. These grants generally do not exceed \$1,000; the minimum amount is \$250. A match will strengthen the application, but is not required.

COLLABORATIVE VENTURES

The Council seeks long-term relationships with statewide associations that serve artists or focus on the visual arts, such as the Alabama Museums Association and the Alabama Craft on the Arts

Council, which work with the Council on statewide projects.

PROGRAMMING DEVELOPMENT GRANTS

These grants can help the forward-looking arts organization grow and adapt to change. All-volunteer groups have been able to add paid staff and professional organizations have developed better functioning organizational structures and opened up new markets using programming funding. Funds may not be received for more than three consecutive years. **All applications in this category must be submitted by June 1 for the full year.**

INTERNSHIPS AND PROJECTS FOR INDIVIDUAL ARTISTS

These grant awards support artists engaging in projects that will have a demonstrated benefit to the art form, community, region or state and internships within an arts organization where there is a specific project to be



Photo by Dave Stueber

Art works are cast in bronze and iron at the Sloss Furnaces National Historic Landmark in Birmingham.

done for the benefit of the community or organization. Applications must be made by a sponsoring 501(c)(3) organization which will serve as a fiscal agent and partner in the project.

INDIVIDUAL ARTIST FELLOWSHIPS

Cash awards are made to individual artists in the visual arts based on merit of work, career achievement, career potential and service to the state. This component provides awards to recognize artistic excellence as well as professional commitment and maturity and to contribute to the further development of the artist and the advancement of his or her professional career. Applicants are encouraged to be as specific as possible about the proposed use of Fellowship funds in order to illustrate the seriousness of their professional intent. Quality of work and the professionalism of the artist as presented in samples of work are particularly important, since there is a great deal of competition for visual arts fellowships.

Further questions concerning the Visual Arts Program should be directed to:

Georgine Clarke, Visual Arts Program Manager
 Telephone 334/242-4076, ext. 250
 FAX 334/240-3269
 georgine@arts.state.al.us



ASCA funding provided support for an exhibition of the work of contemporary Alabama artist Shahaar Caren Weaver at the Wiregrass Museum of Art in Dothan.

REQUIRED SUPPLEMENTAL MATERIALS

FELLOWSHIPS

DESIGN

A detailed professional resume plus ten (10) slides suitable for carousel projection, placed in a 9" x 11" clear plastic sheet for safe handling and easy return. Each slide should be labeled with the designer's name and a slide number. An accompanying one page narrative, keyed to the numbers on the slides, should provide for each slide the project name, location and date, the client's name and a brief project description.

MEDIA/PHOTOGRAPHY

Samples of VHS or video or audio cassette of different works from ten (10) to thirty (30) minutes long. Photographers submit ten (10) prints and/or slides of representative works with title, process and dimensions of work listed on Section L on the application form.

VISUAL ARTS AND CRAFTS

Ten (10) slides suitable for carousel projection, placed in a 9" x 11" clear plastic sheet for safe handling and easy return and labeled with slide number, artist's name and date. Title, medium and dimensions of work should be listed in Section L of the application form. When surface is an important concern, a detailed view should be included among the ten (10) slides submitted.

LITERATURE

Two (2) copies of the following should be submitted: a resume and a list of published works with reviews, if available. A minimum of ten (10) pages of poetry or prose, but no more than twenty (20) pages. Please label each page with title, artist's name and date. If published, indicate where and the date of publication.

DANCE

A detailed professional resume and one videotape* with three examples of performance and/or choreographed works, a minimum of five minutes. Should include the highest

quality work completed during the past two years.

MUSIC

A detailed professional resume, scores and cassette tapes or CDs* of three compositions, or of three performances, a minimum of five minutes, or video tape of conducting a performance, or audio cassette or CD* with concert notes, and/or arrangements. Should include the highest quality work completed during the past two years.

THEATRE

A detailed professional resume and video tape* with three examples of performance no less than five minutes, or ten slides representing work in scenic, lighting or costume design, or two one-act plays or one full length play and excerpts from other plays. Should include the highest quality work completed during the past two years.

FOLK ART APPRENTICESHIPS

Samples may include an audio or videocassette*, or ten (10) slides or prints of representative work. Audio and videocassettes should be at least five minutes in length. If the apprentice is the applicant, samples of the "master artist" should be included. Please be certain all samples are clearly labeled.

ARTS IN EDUCATION RESIDENCY ARTISTS

Please refer to the above disciplines for information on samples of work. Storytellers should submit a five minute performance tape*.

* Electronic Media Note

Audio and videocassettes should be cued to the portion of the tape that you want demonstrated. Videocassettes should be in VHS format. For CD or DVD, you should indicate desired track and/or time. All computer disks should be in PC format. Please check with a program manager in advance of submission to be certain that we can present your materials.

FORM 1: GRANT REQUEST IDENTIFICATION
PROGRAM AREA, CATEGORY OF SUPPORT AND DISCIPLINE

All Grant Applicants Include this form with each application. Attach the additional application forms indicated under Category of Support. Please note that some forms require additional attachments. Do not staple or permanently attach the parts of your application.

Program Area

From the following list, select the Program Area which is most closely associated with the activities/project described in this application. Select one and enter the number in the box.

- | | |
|-----------------------|---------------------|
| 1 - Arts in Education | 4 - Literary Arts |
| 2 - Community Arts | 5 - Performing Arts |
| 3 - Folklife | 6 - Visual Arts |

Category of Support

From the following list, select the category of support which is most closely associated with the activities/project described in this application. Select one and enter the number in the box.

Organizations

- 0 - Artist Residency
Forms 1 & 2
- 1 - Collaborative Ventures/partnerships
Forms 1 & 2
- 2 - Operating Support
Forms 1 & 2
- 3 - Presenting
Forms 1 & 2
- 4 - Programming Development
Forms 1 & 2
- 5 - Projects
Forms 1 & 2
- 6 - Technical Assistance
Forms 1 & 4

Individuals

- 7 - Folk Arts Apprenticeships
Forms 1 & 6
- 8 - Fellowships, Administrative
Forms 1 & 3
- 9 - Fellowships, Artists
Forms 1 & 3
- 6 - Technical Assistance
Forms 1 & 4
- 0 - Artist Residency
Forms 1 & 5

Discipline

From the following list, select the Arts Discipline which is most closely associated with the activities/project described in this application. Select one and enter the number in the box.

- | | |
|-----------------|-----------------------|
| 0 - Crafts | 5 - Media/Photography |
| 1 - Dance | 6 - Multi-disciplines |
| 2 - Design Arts | 7 - Music |
| 3 - Folk Arts | 8 - Theatre |
| 4 - Literature | 9 - Visual Arts |

GRANT APPLICATION CHECK LIST - ORGANIZATIONS

The following is a list of items applicants need to ensure the eligibility and completeness of grant applications. Failure to meet the requirements listed may result in having the application returned without processing or review.

ALL APPLICANTS:

Copy of IRS Determination letter verifying 501(c)(3) status, or recent letter of authorization from fiscal agent and a copy of that organization's determination letter

Budgets and financial information are consistent throughout the application

Section C, D, and F are completed on the form. Additional pages and attachments will not be copied for Council review.

Section E, Performance Indicators and Fiscal Year Summary are complete.

If the applicant organization has received a grant(s) from the Council:

Section K must be completed and included with your application

If the applicant is applying under the Arts in Education Program:

Section L must be completed and included with your application

If the applicant is applying under the Presenter component in any program:

Section M must be completed and included with your application.

A contract or letter of intent verifying the date and the artistic fee must be included in the application package.

The following is also required in preparing application packages:

An original and two (2) clear copies of the application (preferably typed). Make copies front to back (2-sided) as the application is designed. Do not insert detailed budgets, resumes or any additional sheets into the application form.

Do not use type smaller than 12 points in your application

One (1) copy of supporting materials, e.g. brochures, resumes, etc., is sufficient

Use paper and binder clips only. Do not use staples, binders, notebooks or special presentation materials

When submitting two applications in the same mailing package, make sure it's very clear that there are two separate requests

Please be sure to keep a copy of the application you submit for your files.

FORM 2: ORGANIZATIONAL GRANT APPLICATION

FOR USE BY ORGANIZATIONS, EDUCATIONAL INSTITUTIONS AND GOVERNMENTAL UNITS

STAFF USE	APPLICATION NUMBER	PROGRAM CODE	DATE RECEIVED
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SECTION A APPLICANT INFORMATION

1. Applicant Organization: _____

Address: _____ Phone: _____

City: _____ Zip: _____ County: _____

E-mail: _____ Web address: _____

Legislative Districts: Congress: _____ State Senate: _____ State House: _____

Applicant's federal (IRS) identification number: _____

Applicant is classified as: 501 (c) 3 Other: _____
 Public Educational Institution Government Agency
 Federal State County Municipal

2. Applicant organization will implement the project/activities identified in Section A3 and Section C.
 Applicant organization will serve as a fiscal agent for:

Name: _____

Address: _____

City: _____ Zip: _____ County: _____

The above named subgrantee will implement _____% of the project/activities described in Section A3 and Section C and will receive _____% of any grant funds.

3. Provide a short title that describes the proposed project or activity in this application.

4. Project director or contact person for this project/activity: _____

Daytime Telephone Number: _____ Fax: _____

5. What are the total number of applications submitted in all program areas for this deadline? _____
 What is the total amount being requested in all program areas for this deadline? \$ _____
 Do you plan to submit additional requests this fiscal year? Yes No

6. What is the total amount that is being requested in this application? \$ _____ (same as G13)

Applicant Name: _____

SECTION C ACTIVITY NARRATIVE

Use only the space provided to summarize the project or activity for which funds are being requested.

SECTION D PERSONNEL

Use the space provided to summarize the qualifications of the primary artists, persons and/or groups involved in the implementation of this project or activity. (Resumes and additional materials may be attached.) This section must be completed.

Applicant Name: _____

SECTION E ORGANIZATIONAL PROFILE

The following information is provided for the Applicant Organization identified in section A1
 Subdivision or department of Applicant Organization identified in section A1 (note: colleges, universities, school systems and other larger institutions should provide information for the subdivision, department or school implementing the project) subgrantee identified in section A2.

- 1. Year founded: _____ 2. Number of board members: _____
- 3. Number of active volunteers: _____ 4. Total membership: _____
- 5. Board Chair or President: _____
- 6. Number of professional staff: _____ full time _____ part time
- 7. What is the mission of your organization: _____

PERFORMANCE INDICATORS	LAST YEAR	CURRENT YEAR	NEXT YEAR
8. Number of educational programs:	_____	_____	_____
9. Number of individuals benefitting:	_____	_____	_____
10. Number of artists participating:	_____	_____	_____
11. Amount paid in artists fees:	_____	_____	_____
12. Number of public programs/services:	_____	_____	_____
13. Other _____	_____	_____	_____
14. Other _____	_____	_____	_____

FISCAL YEAR SUMMARY

Organization's fiscal year begins _____ and ends _____.

Is an independent fiscal audit available? Yes No Specify year: _____

- 15. Total Income: _____
- 16. Total Expenses: _____
- 17. Where deficits are reflected in either "last year" and/or "current year" totals, indicate in Section F Activity Evaluation how these have been or will be eliminated.

Applicant Name: _____

SECTION I GRANT HISTORY

List individual grants received from all sources during your last and current fiscal years. List sources and amounts of all state funding. Applicants should also complete Section K: Supplemental Information.

GRANT OR SOURCE	PURPOSE/PROGRAM	AMOUNT
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

SECTION J ASSURANCES

The Applicant Organization assures The Council that:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. The filing of this application has been duly authorized by the governing body of the applicant organization.
3. The applicant will expend funds received as a result of this application solely for the described project or program.
4. Submission of this application signifies intention of compliance with Title VI of the Civil Rights Act of 1964, Labor Standards under Section 5(1) of the National Foundation of the Arts and Humanities Act of 1965, the Rehabilitation Act of 1973, Title III of the Age Discrimination Act of 1975, Title IX of the Education Amendments, the Americans with Disabilities Act and the Civil Rights Act of 1991 and signifies applicant to be a non-profit organization or an agency of a city, county, state or federal government to which donations are allowable as a charitable contribution under Section 170(c) of the Internal Revenue code.

Applicant Organization's Chief Authorizing Official

Signature _____ Date _____

Print Name _____

Title _____

Applicant Organization's Chief Fiscal Officer

Signature _____ Date _____

Print Name _____

Title _____

Director for this Project/Activity

Signature _____ Date _____

Print Name _____

Title _____

Please Note:

Submit the original and two copies of this application to the office of the Alabama State Council on the Arts before 5 P.M. on the deadline date or by 5 P.M. on the first business day following the application deadline if that deadline falls on a weekend or state holiday. **The Alabama State Council on the Arts does not accept applications received after the deadline date.**

If this application is being submitted by an organization acting as a fiscal agent for another organization, the Chief Authorizing Official and Chief Fiscal Officer of the Organization acting as fiscal agent and holding the non-profit status must sign the application in the designated spaces.

Applicant Name: _____

SECTION K

SUPPLEMENTAL INFORMATION

If your organization has received grants from the Alabama State Council on the Arts in the past, describe how funds were used and what was accomplished for the most recently completed projects funded. If the project that you are requesting funding for in this application is an ongoing project that was previously funded, please describe what has been accomplished or completed to date. Please answer within the space below.

Applicant Name: _____

SECTION M SUPPLEMENTAL INFORMATION FOR PRESENTER APPLICATIONS

Attach a copy of Section M for each event for which funding is requested.

GRANT REQUEST COMPUTATION

- 1. Contracted fee for performance or exhibition.
(Attach copy of contract or letter of agreement.) \$ _____
- 2. Other actual cash presentation costs.
Do not include in-kind. \$ _____
- 3. Total Presentation Costs
(Add lines 1 + 2) \$ _____
- 4. Grant Request \$ _____

OTHER INFORMATION

- 5. What is the capacity of the facility that will be used for this presentation/exhibition? _____
- 6. Anticipated or budgeted attendance? _____
- 7. What are your average season ticket prices? _____
- 8. What are your average single admission ticket prices? _____
- 9. If no admission is being charged or if you do not offer single ticket sales, please explain.

SECTION N

INVENTORY OF WORKS SUBMITTED FOR REVIEW

Artist's Name _____ Telephone _____

Address: Street or P.O. Box _____

City _____ County _____

State _____ Zip _____

Please list all attachments/samples that you are including with your application. (A self-addressed, sturdy shipping envelope must be included if you wish these samples returned.)

Black and White glossy photo of applicant

Resume

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

SECTION C

RESUME SUMMARY

Present Employer and Position/Occupation

Summarize your education, training and major areas of study. List degrees. (Please complete this section. Do not use "see attached.")

Year

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Summarize your Awards, Major Exhibitions, Honors, Performance, Publications and Other Fellowships.

Year

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(A comprehensive resume must be attached. List on Section N works submitted for review.)

SECTION D

CERTIFICATION

I certify that the foregoing statements are true and complete to the best of my knowledge. Should funding result from my application, the funds will be used to advance my career, during the specified grant period, in a manner consistent with the concept of the Alabama State Council on the Arts Artist Assistance Program, with the type of work represented by samples submitted.

SIGNATURE _____ DATE _____

SECTION C

ACTIVITY NARRATIVE AND PERSONNEL

Provide a concise description of the activity for which funds are being requested.

STAFF REVIEW

Program Manager:

_____ Date _____

Approved:

_____ Date _____

Residency Program Description/Ideas

(How will you communicate the processes and concepts of your art form? What strong points do you have as an artist which would qualify you for a public school residency?)

References: (Name & Telephone Number)

(A comprehensive resume must be attached. List on Section N work samples submitted for review)

Certification:

I certify that the foregoing statements are true and complete to the best of my knowledge.

Signature

Date

Provide a brief description of why funds are being requested and/or generally how support from the proposed program category would be used in the development of your artistic interests.

Briefly describe your work. Include special characteristics, style, medium, objectives, emphasis, technique and what you hope to communicate. If you have received awards and honors or had your work included in major exhibitions, name them here.

(A comprehensive resume may be attached, but is not required.)

SECTION C EXAMPLES OF WORK

See guidelines and complete Section N.

SECTION D CERTIFICATION

I certify that the foregoing statements are true and complete to the best of my knowledge. Should funding result from my application, the funds will be used to advance my career, during the specified grant period, in a manner consistent with the concept of the ASCA Folk Arts Apprenticeship Program, with the type of work represented by samples submitted.

SIGNATURE

DATE

ALABAMA STATE COUNCIL

ON THE ARTS

334/242-4076

email: firstname (one word, lower case)@arts.state.al.us
or staff@arts.state.al.us

Website: www.arts.state.al.us

STAFF

Administrative

Al Head Executive Director
Bill Bates Deputy Director
Public Information
Administrative Secretary
Dexter Smith Security & Support Services

Program Managers and Staff

Joey Brackner Folklife
Ext. 225
Georgine Clarke Visual Arts
Ext. 250
Barbara Edwards Arts In Education
Ext. 227
Becky Mullen Performing Arts
Ext. 226
Randy Shoults Community Arts & Literature
Ext. 224
Vinnie Jones Program Assistant
John Meyers Gallery Assistant

Grants and Fiscal Office

Wanda DeJarnette Grants Officer
Rita Weathers Grants Assistant

Alabama Center for Traditional Culture

Hank Willett Director
Jackie Ely Administrative Assistant
Anne Kimzey Folklorist
Stephen Grauberger Folklorist

OTHER PRIMARY SOURCES OF FUNDING

The following agencies offer various types of assistance for arts related programs and projects. Contact them for information about their programs and services.

The Alabama Humanities Foundation
2217 10th Court South
Birmingham, Al 35205
205/930-0540

The Southern Arts Federation
1401 Peachtree St, Suite 460
Atlanta, GA 30309
404/874-7244

The National Endowment for the Arts
1100 Pennsylvania Ave NW
Washington, DC 20506
202/682-5400, TDD 202/632-5496

The National Endowment for the Humanities
806 15th St., NW
Washington, D.C. 20206
202/724-0386

Institute of Museum and Library Services
Room 510
1100 Pennsylvania Ave. NW
Washington, D.C. 20506
202/606-8536