

## OVERNIGHT PROGRAM - CONFIRMATION AND INFORMATION

Thank you for your reservations. *The following is important information for everyone in your group, please share it with them prior to your overnight visit to ensure a safe and happy visit to the Cove.*

**Liability Insurance** - Each group must present a letter or certificate of insurance that states the group has liability insurance coverage during your visit to Battleship Cove. Please note a tour permit or medical insurance card does not cover you for liability insurance. If you have any questions regarding this coverage please contact me.

**Confirmation Call In Day** - You or your representative must call three (3) business days before your scheduled overnight stay to give us your final count. If you have females with your group, we will need to know if they wish to bunk with your group or in the female bunking area. All groups must call to confirm their reservations even if there will be no changes to their count. **REMEMBER TO CALL TO CONFIRM THE NUMBER OF PEOPLE IN YOUR GROUP THREE BUSINESS DAYS PRIOR TO YOUR VISIT.** Please use our toll free number: (800) 533-3194 (limited to New England) or call (508) 678-1100.

Remember that the deposit is not refundable and will not be applied towards any deficiency balance upon arrival. Please be prepared on arrival to pay the full amount agreed upon when you made your confirmation. Any "no shows" after your confirmation must be paid for in full upon arrival.

Payment may be made by check, money order, cash, Mastercard, VISA, or Discover. Proper ID is required. Please be certain that all payments are collected before hand and one total payment is made for your group - no individual payments please. Proper ID is required.

**What to Bring?:** Sleeping bag, pillow, personal toiletry items, towel, spending money for snacks or souvenirs.

**Arrival & Check-In:** It is requested that Friday overnight groups arrive between 3:00 p.m. and 6:00 p.m. and Saturday groups between 11:30 a.m. and 3:00 p.m. After parking your vehicle in the designated "Overnight Camping" lot, proceed to the Fall River Carousel for Check-In. A member of the Overnight Staff will escort your group to your bunking area. Final payment will be made by your group leader in the Ship's Store on your way through the entrance. The group leader will be given an envelope containing pertinent information, Marine Museum tickets, and box lunch tickets. Please return any unused Marine Museum tickets to an Overnight Staff person.

### **General Information:**

- Your group will be assigned a bunking area. As we assign bunks to your group, please fill up each row of bunks completely before you move on to the next row. This will help us keep your group together should we need to assign the remaining bunks to individuals from another group. All groups are responsible for the cleanliness of their respective areas during their stay.
- Battleship Massachusetts assumes no liability for lost or stolen items. The security of all personal possessions brought to the Battleship Cove complex is the owner's responsibility.
- As soon as your group is settled, please brief them on our rules and safety regulations before they go off to tour the ships. Our wish is to provide an educational and enjoyable experience for all, so please instruct your group to be careful. The rules are as follows:
  - A. NO RUNNING! Running is not permitted aboard any of the ships.
  - B. NO CLIMBING ON THE SUPERSTRUCTURES OF THE SHIPS! For your safety, restricted areas are clearly marked. Please keep your group within the areas open to the public. An injury to a member of your group will ruin our day as well as yours.

C. The weather (outdoor) decks are off limits after dark unless accompanied by an adult group leader or parent. For safety reasons no one is allowed on the upper decks after dark.

D. No leaning over the side or through the lifelines.

E. Eating or drinking is not allowed anywhere aboard the ship except in the wardroom/cafeteria area and in the Orientation Room for the showing of the 9 pm movie . Any food brought on board must be consumed in the wardroom. No food may be stored in the bunkroom areas. The ships and buildings at Battleship Cove are designated as NO SMOKING areas.

F. NO ALCOHOLIC BEVERAGES ARE ALLOWED IN BATTLESHIP COVE.

G. NO FORM OF VANDALISM WILL BE TOLERATED! Vandalism will result in being removed from the Cove and possible prosecution. Please help us by keeping an eye open for anyone trying to damage the ships. Many items here are irreplaceable so please treat them with the proper respect.

H. The ships at Battleship Cove are in their original configuration. Please use extreme caution while touring with your group. Be aware of low ceilings and overhead obstructions. Please be extremely careful in using ladders aboard the ships; grip handrails firmly, go slowly, and be alert. Ship ladders are steeper than conventional home stairways.

- Heads (bathrooms) are located forward of the wardroom, on the second deck aft of the P.T. Boat Museum area, and on the second deck forward starboard side. Please note that there are four showers on board the Battleship Massachusetts if anyone in your group wishes to use them. There are separate women's showers available.
- Meals are served in the wardroom in a continuous chow line beginning at 1745 (5:45 p.m. - Fridays, slightly late) for supper and 0730 (7:30 a.m.) for breakfast. The Overnight Manager will call your group when it is time for you to eat. Paper plates and plastic utensils are provided. Vending machines are located in the wardroom for your use. We will ask you to detail people to help us keep the wardroom area clean. Cleaning details usually last about 20 minutes.
- The Overnight Manager will assist you with any problems that you may have. If you are unable to locate the Overnight Manager or an Overnight staff member to assist you, please ask someone at the Snack Bar to page them for you. Access to the Public Address System is available from the Overnight Manager. Instruct your group to listen to all announcements. They may inform you of upcoming events or provide you with important instructions.
- First Aid is available. See the Overnight Manager or any Battleship staff member for assistance.
- The Ship's Store, located on the pier, is open for the purchase of souvenirs on Friday until 6:30 p.m. and on Saturday and Sunday from 8:30 a.m. to 5:00 p.m. Please note our "Overnight Program Patch" is available for \$2.00 each and the "Overnight Program Pin" is available for \$2.75 each.

**We hope that you enjoy your stay at Battleship Cove and we will appreciate your comments and suggestions. If you need any further information or have any questions, please contact the Overnight Coordinator at (508) 678-1100 or (800) 533-3194. Thank You!!**

Sincerely,

  
Paula Hague  
Overnight Coordinator