

# INTERN SYLLABUS

Summer/Fall 2017

## Studio Workshops

Introductory Meeting ( <b>MANDATORY</b> )	Wednesday, June 21 <sup>st</sup>	6:00 P.M. to 7:30 P.M.
Studio Training ( <b>MANDATORY</b> )	Thursday, June 22 <sup>nd</sup>	6:00 P.M. to 9:30 P.M.
Mock Shoot Studio Training	Thursday, June 29 <sup>th</sup>	6:00 P.M. to 9:30 P.M.
Mock Shoot Studio Training	Tuesday, July 6 <sup>th</sup>	6:00 P.M. to 9:30 P.M.
Mock Shoot Studio Training	Tuesday, July 11 <sup>th</sup>	6:00 P.M. to 9:30 P.M.
Mobile Studio	Tuesday July 4 <sup>th</sup>	Boom Box Parade, Time TBA

**All interns must attend the MANDATORY Introductory Meeting and Studio Training Class.** The mock studio shoots and mobile studio shoot overview workshops are for your benefit, attend as many of these as possible. Feel free to bring a snack/lunch/dinner for yourself. There is a soda/snack machine, refrigerator, and microwave in the Charter Communications break room.

## Weekly Internship Hours

Weekly intern hours start on Monday, **July 17<sup>th</sup>**. Each intern is expected to spend one assigned four hour time block **per week** in the studio. (Your assigned time block will be the same time each week and will be posted after introductory night). *This will be a regularly scheduled time each week that you are expected to be here (example: Monday 6pm-10pm).* An additional average of four hours per week should be spent, either in or outside of the studio, on projects of your own for airing on the Access Channel.

## Portable Field/Editing Equipment Workshops

<i>Camera &amp; Production</i>	Thursday, July 13 <sup>th</sup>	6:00 P.M. to 9:00 P.M.
	Tuesday, July 18 <sup>th</sup>	6:00 P.M. to 9:00 P.M.
<i>Lighting &amp; Audio</i>	Thursday, July 20 <sup>th</sup>	6:00 P.M. to 9:00 P.M.
	Thursday, July 27 <sup>th</sup>	6:00 P.M. to 9:00 P.M.
<i>Editing</i>	Saturday, July 29 <sup>th</sup>	9:00 A.M. to NOON
	Tuesday, August 1 <sup>th</sup>	6:00 P.M. to 9:00 P.M.

Interns must attend **one class of each** of the three above workshops.

**Note:** Remember internships are given to Charter Communications' franchise residents on a first come, first serve basis. **Please call to confirm that you will be attending the introductory night.** If you have already handed in an intern application, please call 860-456-8500 to confirm that you are, or are not interested in doing the internship program. If you have any questions please call the Public Access line at 860-456-8500. Applications must be received by Monday, June 19th.

*Revision Date: April 20, 2017 (Subject to change)*