

**2006 FNCC CONFERENCE TRAVEL INFORMATION
SOUTHEAST ZONE (Carolina/Virginia/Washington DC Regions)**

Conference Title: _____ Conference Dates: _____

Once you have received **confirmation to participate** in the above mentioned FNCC Conference from **your Region leaders**, please make flight arrangements and mail/fax/e-mail the completed information on this form to the Washington, DC Community Center, **at least two weeks prior** to the day of the FNCC conference you are attending.

Fax: 301-779-1110 E-mail: RGordon@sgi-usa.org

Phone: (301)-779-3255 or Toll-Free (800) 896-0983

PLEASE provide all requested information
ARRIVE ON FRIDAY & DEPART ON MONDAY

Name:		Region:		Area:	
Home Phone #:		Work Phone #:		Mobile Phone #:	
				E-Mail:	
<input type="checkbox"/> Travel By Car <input type="checkbox"/> Other <i>(check one)</i>		Estimated Arrival Time on Friday: _____ (am/ pm)		Estimated Depart Time on Monday: _____ (am/ pm)	
				Describe "Other" Travel (train, bus, etc.):	
Arrival By Air: (Friday)	Name of Airport (Circle One) Ft. Lauderdale - FLL Miami - MIA: (Note—Miami airport arrival may result in a much longer wait for transportation to FNCC (2-3 hours) and after 6:00 pm is much more expensive.)	Airline's Name & Flight # : Starting Flight Airline: _____ Ft. # _____ Starting Flight Arrival Time: _____ (am) _____ (pm)		(Fill in if you have a connecting flight to Florida) Connecting Flight to FL Airline: _____ Ft. # _____ Connecting Flight Arrival Time _____ (am) _____ (pm)	
	Departure By Air: (Monday)	Name of Airport (Circle One) Ft. Lauderdale - FLL Miami - MIA:	Departure Flight Airline's Name & Flight # : Airline: _____ Ft. # _____		Departure Time: _____ (am) _____ (pm)

IMPORTANT: WAIT AT BAGGAGE AREA FOR YOUR AIRLINE UPON ARRIVAL

If no FNCC Staff Greet you within 30 minutes of your flight's arrival, call FNCC at 866-677-5100 or 954-349-5000. Early arrival flights BEFORE NOON should be at your airline baggage area by 11:30 am.

***Due to the limited use of the shuttle service to and from the airport for the arrivals, please arrange your **Friday flight arrival between 12pm and 6pm**. You will have to **pay for your own transportation from the airport if your Friday arrival is after 6pm**. Shuttle service cost (approx.): \$52 from Ft. Lauderdale and \$74 for Miami (This includes tip.) Conference participants arriving before noon may remain at the airport for the earliest shuttle at 12pm or pay for an earlier shuttle with Airport Express. Call your Zone Office (301-779-3255 ext 13 or 800-896-0983 ext 13) to make arrangements if you want to take a shuttle before 12 noon or after 6:00 pm. Departures on Monday can be at any time. However, we recommend afternoon flights after 3 pm so you can attend the final morning session and have lunch prior to your departure. **(Please note--you cannot stay an additional night at FNCC on Monday.)**

The Washington D.C. Community Center office can assist you with information to obtain airline reservations. If you need assistance, please contact the Washington D.C. Community Center office at (301) 779-3255 ext 13 (Rosie Gordon) or toll-free at (800) 866-5100.

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