



July 30, 2009

Debra Croft
404 North Wheeling Road
Prospect Heights, IL 60070

Dear Debra,

Thank you for selecting the Doubletree Hotel Holland Michigan to host the Carthage College-Parent Room Block arriving Friday, 9/11/2009.

Enclosed please find our agreement that outlines the details we discussed. If the arrangements meet with your approval, please confirm by signing the agreement and returning it to my attention by 7/31/2009. All reservations must be made by 9/1/2009.

To view hotel information or enjoy a photo tour of the hotel, join us on our web site at www.holland.doubletree.com

To make reservations:

1. Phone the hotel directly at 616-394-0111. Please mention group code CCP.
1. Phone our reservation specialist office at 1-800-222-8733. Please mention group code CCP.
2. Visit our web site at www.holland.doubletree.com. In the field provided, enter group code CCP.

To begin the exciting adventure of creating your private online group (POG), please follow the instructions listed below:

1. Enter the following into your web browser www.hiltonfamily.com/GroupPage
2. Group Code CCP
3. Event Dates 9/11/2009-9/12/2009
4. Hotel Code GRRHLDT

We look forward to creating memorable experiences for each of your guests while hosting your group. Should you require additional information, please contact me at 616-396-0708.

Yours in Hospitality,

Jeff Smith
Assistant General Manager

Doubletree Hotel Holland, Michigan
650 East 24th Street
Holland, Michigan 49423
616-396-0708 (direct phone line)
616-394-0111
lisa.wedding@hilton.com